

DOCUMENTS CHECKLIST FOR VISA
GERMANY

- ❑ Updated Resume.
- ❑ 8 Photographs (Mat Finished Paper)
- ❑ Two Copies of ID Card Copy With Translation (Notarized)
- ❑ Two Copies of Birth Certificate & Translation (Notarized)
- ❑ Two Copies of FRC Certificate & Translation if Required (Notarized)
- ❑ Colored Copies of First Two Pages of Passport & Black & White Copies of Whole Passport & Previous Too (if any) (Notarized)
- ❑ Two Copies of Matriculation Certificate & Marks Sheets (Notarized)
- ❑ Two Copies of Intermediate Certificate & Marks Sheets (Notarized)
- ❑ Two Copies of Bachelors Degree & Marks Sheets (If Applicable) (Notarized)
- ❑ Two Copies of Masters Degree & Marks Sheets (If Applicable) (Notarized)
- ❑ Two Copies of Any other Certificates of Diplomas (If Applicable) (Notarized)
- ❑ Original IELTS Score Card & Two Copies (Notarized)
- ❑ Detailed Statement of Purpose New Required
- ❑ Three Reference Letters from Teachers
- ❑ Original Police Clearance Certificate & Two Copies (Notarized)
- ❑ Original Bank Statement With Bank Reference Letter / Running Finance Letter from Bank
- ❑ Proof of Funds (Business/Rental Property Agreements/Property Documents/Sales Deeds etc.)
- ❑ Sponsor Documents (If Applicable)
- ❑ Two Copies of Sponsor ID Card With Translation (Notarized)
- ❑ Two Stamp Papers Duly Attested & Notarized (Applicant & Sponsor)
- ❑ Original Marriage Certificate with Two Notarized Copies (If Applicable)
- ❑ 8 Photographs each (Mat Finished Paper) of Spouse/Kids (If Applicable)
- ❑ Family Photographs & Marriage Photographs
- ❑ FRC (Spouse & Kids if Applicable)
- ❑ Original Birth Certificates with Two Notarized Copies of Spouse & Kids (if Applicable)

HEAD OFFICE

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